

# Skyline Band Boosters Update

July 9, 2013

## A. Band Registration - Boosters Welcome Table

Discussed location of table - possibly to the right of check in table so parents have something to do while waiting in line

Jane - create booster sign, put together look of the table

Steph - develop electronic and paper volunteer sign up, send copy with email that goes out before registration, have paper copies at registration, bring clipboards & pens to reg, would be great to have other parents help at the table especially when the freshman parents are there

Tyra - talk to Jason to find out when email will go out and if we can include sign up

## B. Band Camp Welcome Table

Discussed what to have at the table - water and possibly Skyline Band Parent buttons - we thought this would be something the parents could wear to games, would also help identify each other as band parents (help in developing community)

Jane - will take care of the table/table cover/etc and getting water

Karen & Tyra - looking into getting buttons

## C. Structure of Booster Board

Jobs and Descriptions - our proposed board members and their responsibilities

Chair - Communicate with Jason, schedule & run meetings, set agenda, serve as point of contact with student band council, manage progress towards vision/goals/objectives

Secretary/Communications - take & distribute minutes, manage Gmail account, send email and paper communications (if any), distribute responses from emails to coordinators/ chairs, disseminate band and band booster information as needed, develop and send newsletter (monthly or quarterly)

Bookkeeper - ? - still trying to decide if this is needed since SFA Band Rep keeps track of funds, Tyra will discuss with Jason to see if he could benefit from a parent helping him with money collection

SFA Band Rep - act as liaison between SFA and SBB, track funds, receive and keep copies of all financial transactions

Band Director - partner with boosters, provide feedback on ideas/projects

Student Rep - attend meetings, bring student perspective, report back to student band council

Member at Large - attend meetings, provide opinion, vote as needed

Discussed that we felt it is time to formalize the group. Tyra & Jane are willing to be the SBB co-chairs, Steph is interested in the secretary/communications position. If others are interested in these or other board positions, please let us know.

#### **D. Next Steps/Other Thoughts**

SFA donation form - send copy out with email before registration and have copies at band registration, encourage families to give at band registration instead of waiting until school registration, let them know these funds made out to SFA do indeed go into band account - Tyra will talk to Amy Colton about getting copy of form

Kroger Community Rewards - band parent set this up under SFA, we need to get the information out to band parents so they sign up

Interest Survey - Sent Monday, June 8 - 5 people have responded so far ; Steph plans to send it out again week of July 15, if multiple parents volunteer for a position, co-chairs/co-coordinators are possibility if both are willing; Steph will contact the people who signed up to touch base with them about the positions and to confirm their interest in taking the position

**E. Next meeting** - TBD - Tyra will talk with Jason to see when he is available at Skyline during the week of August 5. Plan is to also help with registration set up on Aug 9.