

## **Band Booster Minutes: 11-9-2015**

Present: Jason, Steph, Kathy, Ellen, Billy

Review of minutes from September meeting: Minutes approved without changes

### **Director's report**

Chair auditions are done. Long time to do everyone in marching band (n=120). Thinking about a different way for next year.

Next Monday Nov 16, a group of pros from WMU woodwind quintet coming to 3<sup>rd</sup> hour for master class and performance.

Next Tues Nov 17 is tuba/euphonium day, starts at 2. All kids from middle schools and high schools going to Tappan and having a master class from a UM prof. Three high schools sharing cost. Bus picks up from all the schools. Ellen could come at 3<sup>rd</sup> hour to pick up and then meet the bus at 2-will see if we could find others to help.

Need a replacement for Tamara for SFA rep. She had a suggestion.

Tuba guy from band camp interested in coming to work with students. Would it be possible to include in budget fee to pay him to come twice a month? Usually go \$25/hr for short term gigs. Jason has contacted him to see if it might be an option.

Looking for someone to sell coffee at winter concert. SFA asked if we want to do it. Cups or bags? Jason will check. Maybe just sell the bags. Do we have to buy a whole case? Nope, just sell bags. Can SFA just come sell and keep profit for SFA? We make \$5 or \$6 per bag. Could do at spiritwear table.

We bought marching band speaker using donations collected specifically for that. List donor names in winter program.

In the past band booster has paid for Midwest band/orchestra director conference lodging. Jason has charged and been reimbursed but sometimes has been delayed. Can we pay in advance with SFA credit card? It was suggested that he check with them.

Jason has pics and info about the people who wrote the fight song and alma mater. Info was wrong so needs to be redone. Is printing on fancy paper.

Wish list:

- Soprano sax (have been borrowing Pioneer's).
- Smart music subscription. Accompaniment. Kids can choose to hear everyone but their part. \$100 from band plus \$25 for each student.
- VAE technology for practice rooms. Settings for auditorium, church, etc. Record things too.
- French horns and euphoniums.

Thank you letters to donors. What have we done in the past? SFA is making a push to recognize. Include names in winter programs. Anything more personal? Let's just list names but not amounts. Tyra sent out thank yous last year to year end donations. Definitely winter program. Form letter that Jason can sign, and add a note by hand. Should personal notes be written by band kids? Maybe form letters for fall donations and hand written for speaker donations. Depends on whether we approve the amount. Band board/section leaders can write notes. Let people know we are publishing names so they can opt out if wanted. Tyra sent Jason last year's note, which was approved.

### **Uniform Committee**

Band uniforms collected. Ellen apprenticing to be in charge for next year.

Karen Yamada developed an inventory system for the band uniforms. Kathy was told we had separate inventories because Orchestra/Choir (OC) always gives theirs out first, so it wouldn't fair for them to have first dibs on all the sizes.

For our process, we check in uniforms. If they fit, we assign to that kid for the next year. In the fall, we measure freshmen and figure out better sizes for the ones that didn't fit. We try to assign pieces electronically first, to minimize the time volunteers have to spend looking through. Kathy doesn't think OC does this much pre-planning and only uses to document in and out.

Kathy has been entering sizes in the spreadsheet for the OC pieces as we use them.

OC needs to take a good inventory, and enter all the size information into the spreadsheet before we think about merging our inventories and developing a common numbering system.

- 143 band pants: 12 missing/unknown=8%
- 134 OC pants: 29 unknown=22%
- 156 OC shirts: 51 unknown= 34%
- 106 band shirts: 11 missing = 10%
- 116 band jackets 19 missing=16%
- 115 OC jackets: 19 missing

### **Finance committee**

Tamara has figured out how to fix Quickbooks so it can be transferred to spreadsheet.

Trip income and scholarships have been removed. Made some adjustments to Brick Bash too. Actual to budget is low-should we lower the anticipated donated income. \$3500 from SFA is coming. We don't know what we've received in past years at the end of the year-\$810 so lower target to \$8000. BrickBash projecting \$11K and expenses from \$2K (what we did two years ago). Is concessions income correct? Yes. May have sign or flyer expenses for tree pickup.

Do some kids need scholarships for uniform fees? Some who don't pay at registration. List of kids owing money will go to Jason. Can we ask principal to do obligations for kids who aren't on free or reduced lunch?

Lunches at EMU day were more than what we covered. Tailgate made up for it.

Need to adjust budget for higher costs of murals.

Need to send Letters requesting year-end donations.

Can we start building up money for future trip scholarships? When will band trip payment be back? Should be here Tuesday. SFA needs to cut checks for 53ish people.

Our improved budget will help in future years. We think there should be \$20K of band money in SFA but not sure if it's still there.

Duane was investigating online donations but didn't send report.

### **SFA Report**

Tamara couldn't go to last meeting. Beauty and the beast, Tri-M induction music and a meal report comes out. Also looking for a treasurer.

### **Brick Bash**

Meeting 11-16, 7 pm The Sports Bar. Need more volunteers. Students can come too.

### **Christmas Tree Pickup**

Team members needed. No theatre people have signed up yet and email going to band this week.

### **Recruitment of members**

Vice chair and secretary open now, need treasurer, SFA, next year. Ellen leading uniform.

### **Spirit Wear**

Need someone to help with sales.

Possible online sales? Sunrise does it. Let's get rid of current inventory first. Can we do a form and order more if we don't have it? Need to check amount of setup fee.

Adjourned at 7